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Subject: Participation in ASME's B31.3 Process Piping Code Committee Meetings

To Whom It May Concern:

We request your company's support in sending a representative to attend ASME B31.3 meetings. There is no cost to participate, the volunteer merely bears their own travel costs (e.g. transportation, hotel, meals).

The ASME B31.3 Process Piping Code Committee and its Subgroups have been meeting bi-annually for over 60 years. Our mission is to improve the ASME B31.3 Code's safety, useability, and clarity while also incorporating new materials and technologies that have developed. Our committee is made up of 60+ volunteers, but we always have 40+ visitors attending and participating in our meeting discussions. We have established a *Resource Development Group (B31.3 RDG)* to facilitate initial engagement in the Code writing process. These efforts have borne great benefits (to both ASME and participating company volunteers) from the diversity of participants involved in the process. We greatly value the involvement of these individuals and want to recognize and encourage their ongoing participation.

ASME has noticed an improvement in its Codes and Standards usability due to feedback from industry users that participate in meetings, such as yourself. Participation in Code discussions and understanding the rationale behind the language of the Code is invaluable to owners, designers, material specialists, fabricators, inspectors, project management, etc. While safety is always the #1 focus of Codes and Standards, many participants have experienced cost savings in project execution from either not over-specifying or mis-applying Code requirements. Professional Development Hours (PDH) are documented for members' need.

Finally, ASME has developed this webpage to provide you with additional information. We are asking you kindly to consider sending your company's representative as part of your travel budget. To make this trip as affordable as possible, you may use the ASME sleeping room rate discount at the host hotel. Also, please note that airfares are most affordable when purchased 3-6 months before flying. Attendees should book their airfare promptly after the official meeting announcement is issued. Please see FAQs on the webpage for additional information.

Thank you in anticipation of your ongoing support of ASME Codes and Standards activities.

Very truly yours,

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