



Thursday, April 29

Time (EDT)	Session Title	Session Description
10-10:10 AM	Welcome & Opening Remarks	Opening to 2021 GLDC
10:15-11:15 AM	Metrics for Healthy Divisions <i>(best practice sharing)</i>	TBD
11:15-11:25 AM	10-minute break	
11:25 AM-12:25 PM	Meet the Technology Groups <i>Getting plugged in</i>	Rapid-talk pitch presented by the Technology Group Chairs. Followed by breakout sessions for deep dives into the TG plans and initiatives.
12:30-12:55 PM	Engaging Students & Early Career Engineers <i>(idea swap/roundtable)</i>	Come prepared to share how your Division engages students and early career individuals. We will discuss their needs and ways to support this diverse generation. What special events or sessions are held at your conferences? Are you doing something unique to engage students with the community outside of the conference? This facilitated discussion will allow for best practice sharing as well as challenges related to the engagement of student and early career individuals.
12:55-1:05 PM	10-minute break	

*Program time and topics are subject to change.



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Time (EDT)	Session Title	Session Description
1:05-1:25 PM	Rapid Talks: -Awards - TEC Development Fund Projects -Finances & Online Financial Reports (OFR)	<p>Awarding engineers for their work is one of the most exciting features of a division. In this session, we'll talk about options to spread the word, and request certificates and honorariums for division level awards.</p> <p>If the division has a an idea for a new event, workshop, conference or seminar the TEC Fund can be used to get started. We will review the requirements for this process.</p> <p>Always know where you stand as a division within ASME's financial structure. Here you will see an example of how to navigate the OFR reports.</p>
1:30-1:45 PM	Breakout Rooms <i>(concurrent sessions)</i>	<p>There will be 3 breakout rooms for you to discuss any ideas or questions you may have from the topics presented in the most recent Rapid Talk session. Attendees are encouraged to visit more than one room.</p>
1:50-2 PM	Day 1: Closing Remarks	<p>We'll review the highlights of the day and preview Day 2.</p>

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Friday, April 30

Time (EDT)	Session Title	Session Description
10-10:15 AM	Introduction and Welcome	Welcome Sections to GLDC 2021
10:15-10:35 AM	General Session: The Nuts and Bolts of Running Thriving Volunteer Teams	Consider Robert's Rules, virtual meeting best practices and working with your staff support.
10:40-11:10 AM	General Session: Networking (Divisions and Professional sections)	Brief overview of Divisions and Professional sections. An opportunity for volunteers from divisions and sections to learn more about their respective areas and share best practices while networking.
11:10-12:10 PM	General Session: Recruiting and Managing Volunteers (Difficult Conversations)	We attempt or avoid difficult conversations every day both in our professional and personal lives. Volunteer life is even trickier and can require extra special care at times. In this session we will explore and practice conversations to reduce stress and create a positive environment.
12:10-12:20 PM	10-minute break	
12:25-1:10 PM	Diversity, Equity & Inclusion (DE&I)	The face and the world around engineering is changing. This session is an opportunity to learn, understand and move forward in this evolving world.

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Time (EDT)	Session Title	Session Description
1:15-1:45 PM	Know Before You Go	After reviewing and hitting some highlights of what has been covered, what are some key takeaways? Ensure your division is informed by giving a briefing of what you learned here at your next Executive Committee meeting.

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