

# 2020 IDETC-CIE Sponsor/Exhibitor Application

Please choose one of the following options:

- Gold Sponsorship, \$6,000**
- Silver Sponsorship, \$4,000**
- Bronze Sponsorship, \$3,000**
- Exhibit Only Sponsorship (Table-top), \$1,750**

Acknowledgment Option: \_\_\_\_\_

**PLEASE NOTE:** Please submit your High Res Corporate logo with this application for posting on the website. Your profile to be included in final program must be submitted to Josalind Mercado of ASME at [MercadoJ@asme.org](mailto:MercadoJ@asme.org) on/by **June 12, 2020**.

Payment & Contact Information: All payments will be invoiced. All payments must be received by **June 12, 2020** as indicated on page

For our records, please send this form to Josalind Mercado at [MercadoJ@asme.org](mailto:MercadoJ@asme.org)

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Address (of credit card holder): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact for sponsor related logistical correspondence:

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## Shipping

Exhibit materials can be shipped directly to the venue. **PLEASE NOTE:** Due to storage constraints, shipments should arrive NO earlier than **three days** prior to the event, or **by Thursday, August 13, 2020. All boxes must be clearly labeled with company name and ASME IDETC/CIE.** Exhibits are ALL 6' x 3' tabletops. 8' x 10' booths are not permitted. Should your organization cancel your exhibit table after **June 19, 2020** there will be no refunds.

## Electrical and Audio-Visual Charges

- An Electrical Order Form and/or AV Request form will be sent to you 1-2 months before the conference.

- Power is NOT included with your exhibitor table. You will be responsible for the charges for any power needed. Any audio-visual equipment needs can be ordered directly from the hotel.

A detailed confirmation email will be sent to you 2 weeks prior to the program or you can contact, Josalind Mercado of ASME at [MercadoJ@asme.org](mailto:MercadoJ@asme.org)

**Exhibitor Schedule (Times are subject to change)**

**Set-up:** Saturday, August 15, 2020 from 5:00pm – 8:00 pm

**Open:** Sunday, August 15, 2020 from 10:00am – 4:00 pm

**Tear down:** Wednesday, August 19, 2020 from 4:30pm – 6:30pm

