



ASME 2020 TURBO EXPO

Turbomachinery Technical Conference & Exposition
Presented by the ASME International Gas Turbine Institute

CONFERENCE | EXHIBITION
JUNE 22 – 26 | JUNE 23 – 25

ExCeL London
London, England

Booth Construction Guidelines

ASME booth construction rules are in accordance with the guidelines established by the [International Association for Exhibitions and Events \(IAEE\)](#). Exhibitors wishing to request a deviation from approved booth construction must submit plans in writing to ASME IGTI **prior to May 4, 2020**, and describe the deviations. Deviations to the IAEE booth construction guidelines will not be permitted unless they are approved in writing by ASME IGTI.

[Click here for height restrictions, multi-story construction, construction materials and other guidelines for the Turbo Expo 2020 Exposition.](#)

Hanging Signs

Hanging banners will be permitted at Turbo Expo 2020. Please refer to the GES Service Forms for more information on rigging and fees.

Exhibitor Appointed Contractor (EAC)

ASME has appointed GES as the official service contractor to provide various services that may be utilized by Exhibitors.

Exhibitors must [register any Exhibitor Appointed Contractor \(EAC\)](#) with ASME and submit current proof of insurance. EAC's not registered with ASME will not be permitted in the Exhibit Hall.

Each Exhibitor employing an EAC for erecting, supplying, dismantling or providing any other booth service, must ensure that each EAC is aware of and abides by all exposition rules and regulations including, but not limited to, safety requirements, design regulations, and liability insurance requirements.

By hiring an EAC, Exhibitor guarantees that the EAC has the required liability insurance coverage; and, if coverage is not carried by the EAC, Exhibitor and its EAC are jointly and severally responsible for all exposition-related actions of the EAC with respect to ASME TURBO EXPO.

Exhibitor and its EAC agree to protect and hold harmless ASME and the Convention Center of all claims for damages, injuries, etc., which may be incident to or arise from, or are in any way connected with, Exhibitor's and/or EAC's design, use, servicing or occupation of display space.

To obtain a badge, the Exhibiting Company representative must complete the [EAC Registration form](#) indicating the EAC Company and number of badges needed. On site, EAC personnel must present a business card and appropriate documentation

stating the exhibiting company name and booth number to obtain the badges. EAC's must be badged in order to gain access to the Exhibit Hall. If a representative of an EAC does not have any identification that verifies his employment by an authorized EAC, he must be accompanied to the Exhibitor Registration Desk by an exhibitor representative or authorized EAC personnel who will provide verifying identification.

EAC's must refrain from soliciting business from other Exhibitors during move-in, Show days, and move-out.

Please note that an EAC may have access to the Hall beginning Sunday at 8am. They will NOT need a badge to enter at that time; however, **after** NOON on Sunday, all personnel must be badged to re-enter the Hall. Please share the Hall Access Hours with your EAC.