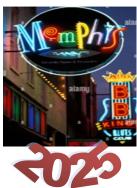
## **EXHIBITOR BULLETIN-FEBRUARY**

We are pleased to offer the <u>Exhibitor Services Center</u> online. It is designed to assist you in obtaining the products and services you may require for participation in **TURBO EXPO.** Please review all the material carefully and note the due dates for ordering the services you require, **as prices will change based on ordering dates.** 

\*\*GES Exhibitor Services Kit for booth furnishings will be available soon.\*\*

Be on the look-out this Spring for information on advance booth selection for ASME Turbo Expo 2025—Yes, we are headed to Memphis, June 16-20, 2025. Home of the Blues & Birthplace of Rock 'n' Roll.



<u>Sponsorship and Advertising Opportunities Available!</u> Check out how you can promote your presence in the exhibit and have your brand seen by all delegates!

It is not too late to have greater visibility at the Show.

Return your complimentary lead retrieval order form, order catering for your booth, order audio visual, set up your shipping, and more. Forms can be found <u>online</u>.

No one under the age of 16 may be admitted to the exhibit hall. On move-in/build-up days, exhibitors and exhibit crews will have access to the exhibit hall during published move-in hours. The Exhibitor Services Desk and Loading Dock will also only be open for assistance during scheduled hours. Booth staff and exhibit crews must have a badge in order to enter the exhibit hall. Review the Hall Access Hours <a href="here">here</a>.

I have someone building my booth. What do I need to do? Visit the <u>Booth Construction Guidelines</u> for more information on how to submit your EAC (Exhibitor Appointed Contractor).

Upgrade your listing to stand out in the Digital Final Program. You can also purchase an ad for full visibility. Be sure to update your listing my March 15 and send in your <u>advertising form</u> today.

Registration is open. Exhibitors who have returned their contract have received the registration details. If you did not receive the email with the registration instructions, please let us know.

Voyage Control, the vehicle booking system for deliveries and collections to the show floor, will be in operation for all exhibitors. It is essential that all vehicles needing access to the loading bays are pre-booked on the ExCeL London Vehicle Booking System. Book your slot now by going to excellondon.voyagecontrol.com. Any exhibitor vehicles that are not booked in the system will be denied access to the loading bay by the on-site traffic team.

As an exhibitor, you are encouraged to use the Turbo Expo logo on any of your company's promotional materials. This includes email signatures, brochures, advertisements, newsletters, and any other promotional materials. To have the Show logo sent to you, contact exhibits@asme.org. For maximum exposure for the exhibition, be sure to include a logo link from your company Web page. An example might include: Visit us at booth #xxx at ASME TURBO EXPO, June 24-28 in London in an events calendar.