Welcome to the 9th Annual and 1st Virtual V&V Symposium
Agenda

• Overview of the event for all Attendees
• Roles and Responsibilities for Presenters, Track Chairs and ASME Staff Moderators
• Overview of How Sessions Will Run
• Zoom Training – Mandi Bergenfeld, ASME Technical Trainer and HelpDesk Manager
All Attendees

• Register Now through the Web Site at: https://event.asme.org/V-V

• Schedule is posted online under program – Program overview at: https://event.asme.org/VandV/Program

• Prior to the Event all those who have registered will be given Zoom Access Information for the Live Sessions on May 20-22, 2020.

• After the event those who registered will have access to the Recorded Sessions from May 26th through July 31, 2020 via our online Open Water Conference Gallery
Presenters

• Each presentation time slot is 25 minutes (20 minutes for the presentation and 5 minutes for questions and answers).

• Presentations will be shared live through Zoom on May 20-22, 2020 (Zoom connection and Dial-in Instructions will be sent prior to the event).
  • For those who will not be able to access Zoom, we will need you to provide a prerecorded presentation, but you must still register for the event.

• Presenters now have the option to present their material live through Zoom or prerecord their presentation. If you will be prerecording your presentation:
  • We will accept Power Point pptx or mp4
  • Try to connect to the Zoom meeting or call into the session on a phone line to answer questions live during your allotted time for Q&A. If you are willing to accept questions via e-mail, please include that in your slides.
  • Please forward the recordings before May 18th at 8 am EDT to Kate Hyam at hyamk@asme.org or Michelle Pagano at paganom@asme.org.
  • You are responsible for reviewing your recorded presentation for quality and content and ensuring that it does not exceed the 20 minute time limit. ASME staff moderators will be playing the recording in the format that it is submitted in, further editing will not be performed by ASME.
Track Chair Responsibilities

- Work with the Moderators to Facilitate the Session
- Responsible for Q&A by reading through suggested questions in the chat box.
- Help the Moderator to keep the session on time.

Moderators – ASME Staff Responsibilities

- Work with the Track Chairs to Facilitate the Session.
- Will Provide the Introduction to the Session and each presenter.
- All Presentations or workshops will be recorded.
Moderators, Presenters and Track Chairs PRE-SESSION - 20 minutes before the session starts enter the Zoom Room

• Go over Ground Rules
  • Presentations should last no longer than 20 minutes, keep your chat box open and the Track Chair will give you a 5 minute, 3 minute and 1-minute warning. To ensure that we keep to schedule, you will be given a 30 second grace period and then the moderator will let you know that your time is up. Q&A will run until there are no more questions or the last question will be asked 1 minute before the end of the session.
  • Moderator will make sure presenters have
    • slides ready and can share their screen,
    • or that they have the pre-recorded presentation ready for playback and the presenter is available for Q&A.

• Have on-hand
  • Timer
  • Schedule with list of track presenters and Track Chair
Script # 1 for Multiple Presenters

SESSION INTRODUCTION - Moderator and Track Chair

PRESENTATION #1 - PRESS RECORD BUTTON
MODERATOR WILL ANNOUNCE SPEAKER
20 Minute Presentation – Keep Time and announce 5-3-1 minutes to go.
QUESTION & ANSWER for Presenter #1 [GO THROUGH QUESTIONS WITH PRESENTER/ TRACK CHAIR ASKING THEM AND PRESENTER ANSWERING THEM]
CLOSE OUT WITH PRESENTER at 1 minute to go in the presenter’s time slot.
END RECORDING

PRESENTATION #2 - PRESS RECORD BUTTON
ANNOUNCE SPEAKER
20 Minute Presentation – Keep Time and announce 5-3-1 minutes to go.
QUESTION & ANSWER for Presenter #1 [GO THROUGH QUESTIONS WITH PRESENTER/ TRACK CHAIR ASKING THEM AND PRESENTER ANSWERING THEM]
CLOSE OUT WITH PRESENTER at 1 minute to go in the presenter’s time slot.
END RECORDING

……(REPEAT if there are more presenters)

END OF SESSION WRAP UP
Script # 2 for Workshops

INTRODUCTION

RECORDING WILL BEGIN

MODERATOR WILL ANNOUNCE WORKSHOP TITLE

Workshop Organizer will run the Session

QUESTION & ANSWER [GO THROUGH QUESTIONS WITH ORGANIZER ASKING THEM AND PRESENTER ANSWERING THEM]

CLOSE OUT

END RECORDING

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:10-11:30 am</td>
<td>Presenter Check in, review of Ground Rules, Preparation of recorded presentations</td>
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<tr>
<td>11:30-11:55</td>
<td>01- 04 V&amp;V Benchmark Problem #2 - Single Jet Computational Fluid Dynamics (CFD) Numerical Model Validation</td>
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| 11:55-12:20   | Submission ID: 12188
                | ASME Paper Number: VVS2020-8813
                | Corresponding Author: Suryanarayana Prasad Vegendla, Argonne National Lab
                | Title: Cfd Model Validation for a Benchmark Data of Texas A&M 1/16th Scaled Vhtr Upper Plenum |
| 12:20-12:45   | Friday Lunch 12:45-1:30pm                                                        |
QUESTIONS???

Registration Questions: Kim Williams williamsk@asme.org
Overall Program Questions:
  Kate Hyam hyamk@asme.org
  Michelle Pagano paganom@asme.org
  Dan Papert papertd@asme.org